



GOVERNMENT OF ARUNACHAL PRADESH  
OFFICE OF THE DIRECTOR GENERAL OF POLICE  
POLICE HEADQUARTERS: ITANAGAR

No. PHQ (Prov) 31/ 2024-25.

Dated Itanagar, the 23<sup>rd</sup> December, 2024.

**TENDER NOTICE – CUM – TERMS AND CONDITIONS**

On behalf of the Governor of Arunachal Pradesh, Director General of Police, Arunachal Pradesh invites Sealed Tender under two Bid systems (Technical Bid & Financial Bid) from the manufacturers, authorized agents/ dealers/suppliers of reputed firms for entering into contract for supply of Digital Cameras for Arunachal Pradesh Police during 2024-25. For details, please visit our web site-[www. arunpol.nic.in](http://www.arunpol.nic.in). and website - [arunachaltenders.gov.in](http://arunachaltenders.gov.in).

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Sl. No.	Description of items to be procured	Approx. Cost of tender	Earnest money required	Tender Fee (Nonrefundable)
1.	Procurement of Digital Cameras for Arunachal Pradesh Police during 2024-25.  (Detail Specifications attached at Annexure -A)	Rs. 17,00,000/-	Rs.34,000/-	Rs. 1,000/-

2. Critical date sheet:

Sl.	Particulars	Date	Time
1.	Date of publication of Tender	27/12/2024	
2.	Bid submission start date	From the date of publication onward	
3.	Bid submission end date	23/01/2025	1100 hrs.
4.	Physical submission of earnest Money deposit/Bid Money and cost of Tender Documents (Tender fee).	With technical bids. However, the tenderer who want to obtain tender document from PHQ, Itanagar, tender fee (Bank Draft in favor of AIGP (E), PHQ, Itanagar payable at SBI, Itanagar) may be furnished at the time of obtaining the tender documents.	
5.	Date of Technical bid opening	23/01/2025	1130 hrs.

4. The Tender documents must be provided in two (02) covers:

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**1. Cover-1:** It shall contain scanned copies of eligibility information as under.

- a) Tender fee should be attached, in case the documents downloaded from website tender fee in form of BD/DD should be attached along with Technical Bid.
- b) Valid attested copy of Trading license / Company / Firm Registration Certificate issued by competent authority for the tendered items.
- c) Attested copy of firm GST Registration.
- d) Attested copy of PAN Card.
- e) Original letter of authority in respect of authorized distributors / dealership or Original Equipment Manufacturer (OEM) certificate.
- f) Technical bid along with its specification and original leaflets, brochure, catalogue / literature, if any of tendered item.
- g) Latest financially soundness certificate / Bank Solvency Certificate.
- h) Technical compliance statement should be enclosed along with technical bid clearly specifying deviation, if any for all specifications mentioned in the tender
- i) Undertaking letter about non-blacklisting of the firm/ Original Equipment Manufacturer.
- j) Tender documents duly completed and signed BUT without indication of the rates "Quoted".
- k) Earnest Money Deposit (EMD) must be attached in form of TDR/ FDR/ Demand Draft/ NSC/ KVP etc. of Nationalized Bank/ Post offices duly pledged in favour of Asstt. Inspector General of Police (E), PHQ, Itanagar. However, MSME certificate, applicable to those who are seeking exemption from EMD.

**2. Cover-2:** It shall contain documents on "Financial Bid / Price Bid".

- a) Rates must be clearly written in figures as well as in words, Showing GST separately.
- b) Offers with such stipulation like "as applicable" will be treated as vague and are liable to be ignored.
- c) Financial bids shall be opened only of those bidders who have been declared technically qualified.

**GENERAL INSTRUCTION:**

1. The tenders received after scheduled date & time will not be entertained. The tenderers or their representative may remain present at the time of opening of tenders.
2. There should not be any cutting / over writing.
3. The Tenderer / Firms who fail to fulfill the eligibility conditions will be summarily rejected.

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4. The firms are required to submit all necessary tender documents (as mentioned in cover-1 and cover-2) by sealing both covers and packing them securely into a large sized envelope. This sealed envelope should then be submitted to the office of Assistant Inspector General of Police (E), Police Head Quarter, Itanagar, Arunachal Pradesh on **23/01/2025 at 1100 hrs.**
5. In case tender opening day is declared as holiday or bandh call at Itanagar, the tenders shall be received up to next working day till 1100 hrs. and opened on the same day at 1130 hrs.
6. **The details of Earnest Money Deposit (EMD):**
  - A. Earnest Money Deposit.
    - a) The Earnest Money Deposit shall be retained by the purchaser till submission of Security Deposit.
    - b) No interest will be payable for the EMD and Security Deposit by the purchaser.
    - c) The EMDs of unsuccessful bidders will be returned after opening the financial bids.
  - B. Forfeiture of Earnest Money Deposit:
    - a) If the bidder withdraws the bid after Bid opening during the period of bid validity.
    - b) In case of a successful bidder, if the bidder fails within the specified time limit to sign the Contract Agreement; or
    - c) A successful bidder fails to furnish the 5% of Supply Order value as Security Deposit at the time of signing the Contract Agreement.
7. **Security Deposit: -**
  - a) Successful tenderers will be required to deposit 5% of the total value of the Supply Order as Security Deposit within 15 days from the date of issue of letter of acceptance of tender for the warranty period. The Security Deposit has to be drawn in the name of Asstt. Inspector General of Police (E), PHQ, Itanagar payable to SBI, Itanagar, O/o the Director General of Police, Arunachal Pradesh. The same Security Deposit will be returned only after completion of the Warranty Period.
  - b) **Conditions:** If the tenderer who fails to supply the material / perform the task assigned to him in the purchase order, within the period prescribed for such delivery specified above, the AIGP (E) or other competent authority, shall be entitled at his discretion to the actions as under:
    - i) Graded liquidated damages for delay in delivery of all or any good or performance of services will be liable for as under:
      - a. For first 30 days @ 1% of the value of the goods.
      - b. For next 60 days @ 2% of the value of the goods.
      - c. For delay of 2 month/over & up to 4 mts @ 4% of the value of the goods.
      - d. Beyond 4 months and up to 6 months @ 5%, of the value of the goods & on expiry of 6 months the contract would automatically get nullified and Security Money would be forfeiture.
    - ii) If the tenderer fails to deliver the material as per terms and conditions of Supply Order within the stipulated period, the Supply Order will be cancelled and will forfeit the EMD/ Security Deposit. Further, the successful tenders will have to enter into a "DEED OF AGREEMENT" stipulating the Terms and Conditions of the contract with the AIGP (E), PHQ, Itanagar.

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8. **Guarantee / Warranty:** The Supplier shall provide 2 (two) years Warranty for the equipments mentioned in the Contract from the date of installation as specified in the tender schedule.
  - a) During warranty period, in case of local service centers complaints should be attended within 05 days and in case of out-station service centers complaints should be attended within 10 days.
9. **Delay in the Suppliers performance:** Delivery of the Goods and performance of services shall be made by the supplier in accordance with the time schedule specified by the purchaser in its Schedule of Requirement. All unexcused delay by the supplier in the performance of its delivery obligations shall render the supplier liable to forfeiture of its Security Deposit, imposition of liquidated damages and or termination of the contract for default.
10. The buyer will not pay for transit insurance. The bidder will be responsible until the entire consignment reaches the location as mentioned in the Supply Order in good condition.
11. In case of any breach of contract, Terms of Agreement and Purchase Order and its conditions, the decision of the Director General of Police, PHQ, Itanagar (AP) is final and binding on the bidder. In case of any dispute, the matter can be referred to competent Court at Itanagar only and not anywhere else.
12. The bidders should keep checking the website for any added / corrigendum to the notice / bidding documents till the date of submission of bids and the bidder should incorporate the same in his bid documents.
13. Conditional bids and the bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.
14. The department will not be responsible for delay in submission due to any reason(s).
15. The tender papers containing full details with specifications and terms and conditions can be obtained from Dy. Superintendent of Police (Provisioning), PHQ Itanagar, on payment of tender fee of Rs. 1000/- (Non-refundable through a bank draft in favour of the Asstt. Inspector General of Police (E), PHQ, Itanagar, Arunachal Pradesh payable at S.B.I. Itanagar on any working day from 0930 hrs to 1600 hrs w.e.f. **27/12/2024 to 22/01/2025**. The tender documents may also be download from our website. The tenderers downloading the documents from website are also required to submit a Bank Draft of Rs. 1000/- as tender fees. No other mode of payment will be accepted.
16. Rate should be quoted F.O.R Central Store, PHQ, Itanagar. Rates quoted other than F.O.R Central Store, PHQ, Itanagar shall not be accepted. No packing or forwarding charges will be allowed. The rate of GST (as applicable) may be charged / quoted by the tenderers and the amount be clearly mentioned for all items. The rate should be quoted in Indian currency both in figure and words clearly.
17. Tenders should be addressed to the undersigned by designation and not by name. The separate sealed envelope containing the tender should be subscribed as "Tender for supply of Digital Cameras for Arunachal Pradesh Police and sent by Registered Post/Speed Post/Courier Service or put in the Tender Box kept in the office of the undersigned (Provisioning Branch) on any working day from 0900 to 1700 hrs. **The tenders received after scheduled date & time will not be entertained.**

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18. Delivery of the stores will have to be completed within 90 days from the date of issue of Supply Order. In case of failure to supply the items in time, violation of any provision of Deed of Agreement, the firm is liable to be blacklisted.
19. If any item is found damaged or otherwise unacceptable at the time of delivery/inspection, the supplier will be required to remove the same from Central Store, PHQ, Itanagar, Arunachal Pradesh at their own cost within 15 days.
20. Payment will be made to the supplier directly only after receipt, installation and acceptance of items by the Board.
21. The Director General of Police, PHQ, Itanagar (AP) reserves the right to reject the lowest or all or any of the tenders without assigning any reason thereof.
22. All the technically qualified firms should have to demonstrate their Digital Camera for final selection before opening of price bids. The date for demonstration will be intimated in due course of time.
23. **The detail specifications of Digital Camera are enclosed at Annexure- A.** The quantities mentioned in the enclosure are all approximation and subject to variation as per actual availability of funds.
24. Tenders will remain valid up to **31-03-2025**.
25. In case of any query tenderers may contact at following phone no./mail ID.

Officers	Telephone	E-mail ID
Asstt. Inspector General of Police (E), PHQ, Itanagar	9436040005 (Mobile)	Arpolice@rediffmail.com.
Dy. Superintendent of Police (Prov), PHQ, Itanagar	8119086994 (Mobile)	arpolice@rediffmail.com.

Note: - In view of the Govt. policy of "Vocal for Local and Atma Nirbhar Bharat" to encourage local entrepreneurs vide No. FIN/E-30/2017/675 dated 19/08/2020, the registered within Arunachal Pradesh can only participate in the tender process.

  
 Asstt. Inspector General of Police (E)  
 Police Head Quarter  
 Itanagar  
**Asstt. Inspector General of Police(E)**  
**Arunachal Pradesh**  
**Itanagar**

## Specifications of Digital Camera

Quantity to be procured – 29 Nos.

SL No.	Name of Items	Parameters / Specifications	Quantity
1.	<b>Digital Camera with memory card and adopter -cum- card reader (USB).</b>	<ol style="list-style-type: none"> <li>1. Sensor type – 1.0-tupe (13.2 mm X 8.8 mm) Exmor RS CMOS sensor, aspect ratio 3: Approx. 20.1 MP lens with inbuilt flash.</li> <li>2. Resolution- Not lesser than 12 Megapixel.</li> <li>3. Shooting Capacity- not lesser than 5fps (frame per second).</li> <li>4. Storage media type- CFC/ Micro drive/SD type.</li> <li>5. Sensitivity- ISO equivalent 100-6400 for image sizes upto 8M.</li> <li>6. LCD Monitor- 7.5cm (3.0 type) Xtra fine TFT LCD.</li> <li>7. Live view- Available in all modes.</li> <li>8. Inter face- High speed USB.</li> <li>9. Exposure mode- Auto programmed: -               <ol style="list-style-type: none"> <li>a) Auto Shutter priority.</li> <li>b) Auto aperture.</li> <li>c) Manual.</li> </ol> </li> <li>10. Focus- Contrast detection AF.</li> <li>11. Focus Mode- Single-shot AF, Continuous AF, Manual Focus.</li> <li>12. Focal Length- f=7.6 mm.</li> <li>13. Electronic Shutter- Program Auto (0.25-1/32000) Manual (0.25-1/32000)/ Aperture Priority (0.25 – 1/32000)</li> <li>14. Aperture- Program Auto(F2/F8)/ Shetter Priority, ShutterSpeen- <u>1</u> to 32000 second.</li> <li>15. Continuous Shooting Speed- Speed Priority Continuous shooting, Self-timer.</li> <li>16. Camera Software- Windows compatible downloading/ editing software</li> <li>17. Weight without battery- less than 1 kg.</li> <li>18. Battery System- Rechargeable battery pack NP-BX.</li> <li>19. Battery Life (Movie Continuous Shooting) - not less than 90 min.</li> <li>20. Each camera should include following accessories: -               <ol style="list-style-type: none"> <li>a) Rechargeable Li-on battery or equivalent battery- 02 Nos.</li> <li>b) Battery Charger-01 No.</li> <li>c) Camera Bag, body cap &amp; hand strap-01 each.</li> <li>d) Storage media -4 GB or more.</li> <li>e) High speed USB and AV connector- 01 No.</li> </ol> </li> <li>21. Standard Accessories as per OEM literature.</li> <li>22. Zooming: (a) Optical Zoom- Minimum-20x. (b) Digital Zoom- Minimum-10x.</li> <li>23. Clear Image Zoom (Still Image) 20 M Approx. 2x/ 10M Approx. 2.8x/ 5.0 M Approx. 4x</li> <li>24. Clear Image Zoom (Movie) 4K: 1.5 x HD: Approx 2x.</li> <li>25. Literature: - Operating &amp; technical literature for each discrete component of system should be in English language.</li> <li>26. ISO Sensitivity – Auto, (ISO 125level-ISO-6400 Level) 125/160/200/250/320/400/500/640/800/1000/1250/1600/2000/2500/32</li> <li>21 Accessories in Box- Lens cap, Rechargeable Battery Pack (NP-BX-1), Type-c USB cable (USB Adapter, Instruction Manual) etc.</li> </ol>	<b>29 Nos</b>

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Asstt. Inspector General of Police (E),  
Police Headquarters,  
Itanagar (AP),  
**Asstt. Inspector General of Police(E)**  
**Arunachal Pradesh**  
**Itanagar**